

(Form to be completed by graduate coordinator and submitted to the Graduate School. The Graduate School will issue a termination letter to the student with a copy to the graduate coordinator.)

**ILLINOIS STATE UNIVERSITY
REQUEST FOR TERMINATION OF
MASTER'S/DOCTORAL STUDENT**

TO: Kimberly Nance, Director of Graduate Studies

FROM: _____
Coordinator Signature
Coordinator phone _____ e-mail _____

DATE: _____

RE: Request for Termination of:

Student's Name _____ UID# _____

Current address if known _____

Department/School _____

Semester GPA _____ Total Cumulative GPA _____

Please terminate this student for the following reasons:

Optional:

- Any courses in our department/school for which this student is currently preregistered should be dropped.

(Unless the program has blocks on its courses, the student may still reregister as a student at large. If a coordinator does not choose to drop the student from courses, any courses for which the student is currently registered will be changed to student-at-large status.)