REQUEST FOR EXCEPTION TO GRADUATE COUNCIL BYLAWS FOR THESIS/DISSERTATION COMMITTEES

D. Requests for Exception

b. Associate Members of the Graduate Faculty can, through the Department Chairperson/School Director, request approval from the Graduate School to chair a specific thesis committee.

c. Individuals who are asked to serve on committees but are not members of the Illinois State University faculty must request through the Department Chairperson/School Director approval from the Graduate School to serve on a specific thesis or dissertation committee.

d. All requests for exceptions should include a memo containing a brief rationale for the request and an updated copy of the individual's vita.

-- Bylaws of the Graduate School, Article IV, Section 3.

1. _____ _____
Name of faculty/committee member — Department/ School/Off-campus site

2. Present status of Graduate Faculty membership: _____ Non-member _____ Assoc. Member

3. Please indicate the nature of the exception:

_____Serve on a thesis or dissertation committee. _____Thesis _____Dissertation

_____Co-Chair a thesis or dissertation committee. _____Thesis _____Dissertation

_____Chair a thesis committee. _____Thesis

_____ _____
Name of graduate student — Department/School

4. Please present the rationale for the request. Explain how the individual's professional experience in teaching and research warrants this exception to the Bylaws.

5. Please attach an updated copy of the individual's vita.

Approvals

Chairperson/School Director Signature _____ Department/School _____ Date _____

Graduate School _____ Date _____

_____ Approved _____Disapproved

Each exception requires a separate request. **For each request, submit two copies to the Graduate School.** One copy will be returned to the department/school after approval.

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