

GRADUATE COUNCIL MINUTES
Bone Student Center, Spotlight Room, October 19, 2006
Also available at www.grad.ilstu.edu/faculty/council.shtml

CALL TO ORDER

The meeting was called to order at 3:20 by Kimberly Nance, Associate Director of Graduate Studies.

MEMBERS PRESENT

Admissions Committee: Klaus Schmidt , Sarah Smelser, Phyllis McCluskey-Titus, Cynthia Brown
Curriculum Committee: Jack McLaughlin-Gray, Tibor Gyires, Denise Wilson, Tom Crumpler
Membership Committee: Emily Watts, Jeffrey Courtright, Larry Alferink
Research Committee: Laura Vogel, Gary Creasey
Graduate Student Association: Ronn-Vey Price

MEMBERS ABSENT

Admissions Committee:
Curriculum Committee: John Bantham, Nina Hamilton
Membership Committee: Gary Bachman
Research Committee: Richard Boser, Kevin Laudner
Graduate Student Association:

APPROVAL OF MINUTES

On a motion by Phyllis McCluskey-Titus, seconded by Emily Watts, the minutes of September 14, 2006 were unanimously approved.

ADMINISTRATIVE AND STUDENT REPORTS

Kimberly Nance reported on several items:

A three person Nominating Committee is working on a slate of candidates for the spring 2007 Council elections. Members of the committee are: Stacey Bock, Special Education; Joe Neisler, Music; and Willard Bohn, Languages, Literatures and Cultures. A call for nominations has been sent to chairs and the ISU News Report. Announcement of the slate of candidates will be made in January..

Illinois Association of Graduate Schools (IAGS) meeting was held October 2 and 3 in Carbondale. SIU's legal counsel reported on modifications to the language of their diversity scholarships and other assistance. A citizens' group opposed to affirmative action had made a complaint to the Department of Justice that such programs were unfair to non-minority students. After careful legal review by university counsel and an expert outside firm, SIU signed a consent decree with DOJ in order to keep the university's diversity programs. SIU agreed to add life experience as an additional possible qualifying category in addition to race/ethnicity, and to consider all applications holistically. Applications will be reviewed on the basis of the student's expected contribution to making the program and the eventual career field more reflective of the larger community and more responsive to the needs of all its members.

In view of the SIU's experience, graduate schools across the state will be reviewing criteria on diversity scholarships/tuition waivers.

The Graduate School is exploring the process for electronic submission of dissertations. Staff members from other institutions report that electronic submission is quicker and less expensive for the student and can be implemented without purchase of any new equipment or software.

GRADUATE STUDENT ASSOCIATION REPORT

Ronn-Vey Price reported that the National Graduate Student Association conference will be held November 17-20 in Seattle. Two ISU students will be attending with one presenting. Also noted was that the Graduate School will no longer sponsor the spring graduate student reception.

REPORTS AND INFORMATION ITEMS

ADMISSIONS COMMITTEE

Klaus Schmidt reported that the committee has met and reviewed applications for the Lela Winegarner Scholarship and the Ora Bretall Scholarship. Awards have been made as follows:

Ora Bretall:

Stephanie Casey	Math Education	\$1,500
Han Yu	English Studies	\$1,500
Maureen Anderson	English	\$1,500
Jase Teoh	Curriculum & Instruction	\$1,500

Lela Weingarner:

Maya Farhat	School Psychology	\$1,000
Charitha Galva	Biological Sciences	\$1,000
Noha Khalifa	Biological Sciences	\$1,000
Wen-Hsin Hsu	Music	\$ 600

Klaus Schmidt presented as an information item Regulation 1310 Graduate Assistant Appointment Criteria. The Council discussed the changes in wording. The current 3.0 requirement tends to disadvantage students who come from disciplines where it is not unusual for a good student to earn a C or two, and very unusual to earn an A—for example, in some of the sciences. Admission requirements will remain unchanged. Regulation 1310 will be an action item at the Graduate Council meeting of November 16, 2006. If approved, the change will be effective for spring 2007 semester.

Deletions in original text are struck thru and additions are bolded:

Regulation 1310 Appointment Criteria

Criteria: ~~The academic requirements for graduate student assistantships shall be the same as for other graduate students, except that a B average (3.0 on a 4.0 scale) for the last 60 semester hours of undergraduate work or a GRE score of 1000 on the combined verbal and quantitative sections or a GMAT score of 550 or above shall be required for assistantship appointments for master's degree students. Students must be admitted to a graduate program to be awarded an assistantship AND have a minimum of 120 undergraduate hours if in an integrated program.~~ **To be eligible for an assistantship, students must be fully admitted as a degree student in a graduate academic program or have a minimum of 120 graduate hours if in an integrated degree program. Teaching assistants whose native language is not English must (a) have a recommended speaking score of 26 or higher, but not less than 23, on the TOEFL iBT; (b) or receive a passing score on the Test of Spoken English (TSE) and submit the score prior to arrival on campus; or (c) be evaluated on campus.** Students applying for assistantships for the first time after having taken graduate courses must have a minimum 3.0 graduate GPA based on a minimum of nine (9) graduate semester hours. Students-at-large **or certificate-only students** are not eligible for assistantships. University employees, other than student employees, are not eligible for graduate assistantship appointments. The purpose of graduate assistantships is to provide support for full-time degree seeking graduate students. A full-time student with a graduate assistantship can hold appointments for up to 20 hours per week. The 20 hours includes the assistantship hours or a combination of assistantship hours and other student employment hours.

Exceptions to Graduate School regulations must be individually approved by the Graduate School.

A proposed Regulation 1190 Appeal of Denial of Admission to a Graduate Program was presented as an information item to the Council. Council discussed the need to follow Council of Graduate Schools best practice as to due process and thoughtful review. At present there is no formal process at ISU for graduate students. Regulation 1190 will be an action item at the Graduate Council meeting of November 16, 2006. If approved, it will be effective for spring 2007 semester.

Proposed Regulation 1190 Appeal of Denial of Admission to a Graduate Program

Graduate admissions to Illinois State are decentralized. So long as the student meets university minimum requirements, the admission decision rests with the specific academic program to which the student has applied.

Students who have questions about a denial of admission should begin by speaking to the Graduate Coordinator of the program, who will tell them why the admission was denied (for example, the student's grades or test scores fell below program admission requirements; there were not enough spaces for all applicants and other applicants were more qualified; or there was not a good fit between the student's educational goals and the opportunities in the graduate program.)

Students who wish to appeal a denial of admission after discussion with the program's Graduate Coordinator should make a written request to the Chair/Director of the department or school that houses the program. The Chair/Director will review the decision and notify the student of the outcome of the review.

The final opportunity for substantive review of the admissions decision is a written appeal to Dean of the College that houses the program. The Dean or designee will review the decision and inform the student, the Graduate Coordinator and the Chair/Director of the program of the outcome of the review.

Because the admissions decision rests with the academic unit, the Graduate School conducts only a procedural review; it does not undertake a reconsideration of the student's application materials.

Students who wish to request that procedural review should make a written request to the Director of the Graduate School. That request must include a copy of the Dean's letter to the student. The Graduate Admissions Committee will examine only whether the program followed established guidelines and procedures when it reached the decision to deny admission. The committee will report its findings to the student, the Graduate Coordinator and Chair/Director of the program, the Dean of the College and the Director of the Graduate School.

Students who believe that a denial of admission was discriminatory should contact the Office of Diversity and Affirmative Action.

CURRICULUM COMMITTEE

Denise Wilson submitted the Curriculum Committee report and moved that the Council receive it.

FOR INFORMATION

New Courses

MUS 442 CURRENT TRENDS AND ISSUES IN MUSIC THERAPY (3 hrs.)

Analyzing music therapy literature and on-line sources to identify current trends and issues in music therapy.

MUS 443 APPLYING COUNSELING APPROACHES IN MUSIC THERAPY (3 hrs.)

Applying psychoanalytic, humanistic, behavioral, cognitive, and other counseling approaches in music therapy. Prerequisites: MUS 194 and 294 or consent of instructor.

MUS 444 MUSIC THERAPY TEACHING, ADMINISTRATION, AND SUPERVISION (2 hrs.)

Teaching, administration, and clinical supervision issues in music therapy. Prerequisites: MUS 194, 294, and 298.01 or 498.02; or consent of instructor.

New Topics/Decimalizations

- BSC 420.36 SEMINAR IN BIOMATHEMATICS (1 hr.)
- BSC 420.37 SEMINAR IN CELLULAR & MOLECULAR BIOLOGY (1 hr.)
- BSC 450.46 ADVANCED STUDIES IN MATERNAL EFFECTS ON OFFSPRING PHENOTYPE (2 hrs.)

Deleted Courses

- MUS 460 RESEARCH IN MUSIC THERAPY (3 hrs)
- MUS 462 SEMINAR IN MUSIC THERAPY (3 hrs.)
- MUS 465 CLIENT RIGHTS IN MUSIC THERAPY (3 hrs.)

Revised Programs

MUS Master of Music **Music Therapy Sequence** *Change in requirements*
Revised Catalog Copy: Music Therapy Sequence Admission Requirements An undergraduate degree in music is required, as well as a 250-word comprehensive biographical statement and recorded or live entrance audition.

Entrance into the Music Therapy Sequence requires that the student has completed or will complete equivalency requirements for music therapy certification. Equivalency includes a degree in music and the following: MUS 194, 294, 298 (4 hrs.), 340, 341, 360, 398. Depending upon the student's undergraduate studies, some may need to take **one or more** of the following: ~~2 hours selected from MUS 111, 112, 113, 114, 115, 116, 162;~~ MUS 117, 118, 122.30, 126, **298.01, 398;** and PSY 110, ~~113, 213,~~ 346, 350.

Music Therapy Sequence Curriculum Requirements (35-36 hrs.) Required are MUS **442, 443, 444, 452, 457, 459, 498.10;** ~~460, 462, 465~~ **music elective (3 hrs.);** ~~3 hours in an additional styles course selected from 355, 356, 391, 394, 395, 396, or 451;~~ two semesters of ensemble selected from 365, 439.70, 439.71, 439.85, 439.90, 481.05, 481.06 (01), 481.06 (02), 482, 484, 486, and 488; ~~3 hours of music therapy internship (498.02); and 6 hours~~ **12 hours** of 300/400-level courses in a supportive field subject area. ~~(300-level music therapy courses may not be included as part of the Sequence.)~~ Supportive fields may be selected from **concentrations such as psychology, special education, speech pathology and audiology, and social work gerontology, and arts technology, or others designed by student with music therapy faculty approval.**

Exit requirements for the Music Therapy Sequence include a written comprehensive examination and either 4 hours of thesis (MUS 499) or 3 hours of a professional practice clinical music therapy project (MUS 498.12).

MEMBERSHIP COMMITTEE

In November the committee will review nominations for associate and full graduate faculty membership as well as study and report on faculty involvement in graduate education for programs under review. Clarification was made that full graduate faculty members may vote in the deliberations of the graduate faculty as a university body. Voting within departments/schools is governed by their own bylaws.

RESEARCH COMMITTEE

Gary Creasey reported that the committee has reviewed and ranked all submissions to the Fisher Thesis Competition. The winner is Lisa Beers, Biological Sciences.

The meeting adjourned at 4:00.

Respectfully submitted, Kimberly Nance

