

GRADUATE FACULTY MEMBERSHIP

Department/School: Department of Communication
Date: August 27, 2002

DEPARTMENT/SCHOOL CRITERIA **Criteria for Full Graduate Faculty Membership**

1. Earned terminal degree.
2. Scholarly research productivity, represented by at least two peer-reviewed publications and two competitively selected conference papers delivered at major regional, national or international conferences.
3. Ability to teach graduate and/or advanced undergraduate courses. Evidence of teaching ability can be found in student evaluations, peer evaluations, DFSC evaluations of teaching, or awards.
4. Ability to mentor graduate students, illustrated by service on graduate thesis committees and other evidence of mentoring graduate students.

DEPARTMENT/SCHOOL PROCEDURES FOR NOMINATIONS

Procedures

The full members of the graduate faculty will consider applications for membership at the regularly scheduled meeting in October and March of each year. Faculty members wishing to be considered for graduate faculty membership must prepare credentials according to the criteria identified above. Said credentials must be placed in the Department of Communication main office at least two weeks prior to the regularly scheduled meeting. The Graduate Program Director will alert the graduate faculty that credentials are on file. The graduate faculty at the appropriate meeting will consider individual membership applications. A candidate for membership must receive the support of a simple majority of the graduate faculty. If an applicant wishes to appeal the decision of the graduate faculty, that person may appear at the next scheduled graduate faculty meeting to present their case. In an appeal, the graduate faculty will function as a committee of the whole to decide the appeal via majority vote.

FINAL STEP

Department Chair/School Director submit nomination to the Graduate School after checking that nominee meets all Illinois State University criteria as well as any additional department/school criteria. Submission may be **either** upon hire or by yearly fall/spring dates (November 1/March 1) as determined by the Graduate Council Membership Committee. Use the correct form for each nominee and attach their vita.

1. Upon Hire Form: www.grad.ilstu.edu/faculty
2. Current Faculty Form: www.grad.ilstu.edu/faculty