

GRADUATE FACULTY MEMBERSHIP

Department/School: **MENNONITE COLLEGE OF NURSING**

Date: **OCTOBER 8, 2002**

Candidates for status as a Full Member of the Graduate Faculty should meet all of the following requirements:

1. The individual must have completed a doctorate in nursing or related area of study.
2. The individual must provide at least two examples of research competence/scholarly productivity.
3. The individual must have successfully taught graduate students in a course approved for graduate credit.
4. The individual must have demonstrated an ability to supervise master's thesis work.
5. The individual must provide evidence of activities recognized or commended by a professional organization in nursing, nursing education, or related field.

Candidates for status as an Associate Member of the Graduate Faculty should meet the following requirement:

1. Possess a doctorate in nursing or related area of study.

DEPARTMENT/SCHOOL PROCEDURES FOR NOMINATIONS

- A. Process. The criteria for approval as a member of the graduate faculty were developed by the members of the Mennonite College of Nursing (MCN) Graduate Program Committee; approved by the Dean of MCN; and submitted for approval by the graduate faculty members in the College.
- B. Committee. Candidates seeking to join the graduate faculty as Full Members must be recommended by a majority of the members of an ad hoc committee composed of those faculty members holding graduate faculty status. Committee recommendations for graduate faculty status must be submitted to the Dean no later than February 1 of each year. Recommendations for appointment as an Associate Member of the Graduate Faculty may occur as part of the process for appointment as a university faculty member.
- C. Faculty. Faculty members will participate in the graduate faculty appointment process through the annual review of these guidelines. Members of the MCN ad hoc committee for determining graduate faculty status will make recommendations to the MCN Dean on conferring graduate faculty status no later than February 1 of each year. After reviewing the ad hoc committee's recommendations, the Dean will recommend to the Graduate School MCN candidates for Graduate Faculty Status. No later than March 1 of each year, the Dean will submit to the Graduate School a list of continuing members and newly recommended members of the MCN Graduate Faculty.
- D. Information Process. The graduate faculty will review the MCN Guidelines for Graduate Faculty Status each year during a meeting of the MCN College Council. All faculty members will be eligible to participate in this meeting, however only faculty holding graduate faculty status will be eligible to vote on the proposed guidelines. New faculty members will receive copies of these guidelines during their orientation.
- E. Appeal Process. The appeal of a decision by the MCN ad hoc committee to not recommend graduate faculty status will be heard by the Dean between February 1 and March 1. The appellant, the chair of the MCN ad hoc committee and the Dean will be present at the appeal.

FINAL STEP

Department Chair/School Director submit nomination to the Graduate School after checking that nominee meets all Illinois State University criteria as well as any additional department/school criteria. Submission may be **either** upon hire or by yearly fall/spring dates

(November 1/March 1) as determined by the Graduate Council Membership Committee.

Use the correct form for each nominee and attach their vita.

1. Upon Hire Form: www.grad.ilstu.edu/faculty
2. Current Faculty Form: www.grad.ilstu.edu/faculty