

INSTRUCTIONS FOR**Request to Extend Time to Complete Graduate Masters / Doctoral Degree Program**

To be used by masters students whose six year time to degree has expired or by MFA or doctoral students whose eight year time to degree has expired.

In order to apply for an extension of time to complete a graduate program, the student must complete Part I of the form. Part II of the form must then be completed by the graduate coordinator and, where applicable, thesis / dissertation chair.

Note: If readmittance to the degree program is also being requested, submit this form with your readmission application to Admissions Office 2200.

