

**GRADUATE COUNCIL MINUTES**  
**Wednesday, October 21, 2020, 12:00 p.m., on Zoom**

**Call to Order**

The meeting was called to order at 12:00 by Noelle Selkow, Interim Director of Graduate Studies.

**MEMBERS PRESENT**

Membership/Student

Development Committee: Connie DeVeer, Gary Hunter, Myoung Jin Kim, Kyle Miller, Nweze Nnakwe, Georgia Tsouvala  
Curriculum Committee: Kim Astroth, Kristin Carlson, Meredith Downes, John Rugutt, Justin Stanek, Jeffrey Wagman  
Research Committee: Emily Jones, Dawn McBride, Ui-Jeen Yu  
Graduate Student: Dillon Horter and Jewel Woodard

**MEMBERS ABSENT**

Membership/Student

Development Committee:

Curriculum Committee:

Research Committee: Cherrill Stockmann

Also present:

Craig McLauchlan, Associate Vice President for Research and Graduate Studies; Rachel Caracci, Associate Director of Graduate Studies; Eike Schmedt; Dana Davidson; and Kim Shennett from the Graduate School

**Approval of Minutes**

Kristin Carlson moved to approve the minutes of September 23, 2020. Nweze Nnakwe seconded. All approved.

**Administrative report**

- a. February Provost Retreat
  - i. Plan to work in small groups at November meeting to discuss retreat topics, obtain feedback, and collect recommendations.
- b. Admissions Data
  - i. Graduate applications down slightly for fall 2021 and up for spring. Spring numbers include international student deferrals from fall.
  - ii. Graduate admits are currently looking good at this very early stage in cycle.

**Committee Reports**

- a. Membership/Student Development
  - i. Graduate faculty membership report submitted. Gary Hunter moved to approve. Dawn McBride seconded the motion. All approved. Report to be sent to the Provost for his approval.
  - ii. Student scholarships have been reviewed. Students are being notified. Noelle will follow-up with an email to Council regarding scholarship awards.
- b. Curriculum
  - i. October curriculum report was submitted. Kim Astroth moved to approve it. Jeff Wagman seconded the motion. All approved.
- c. Research

- i. Committee set to begin reviewing the 4 Fisher Thesis Competition applications.

## Old Business

### a. Program GPA vs Cumulative GPA

- i. Reviewed current policy language. GPA is cumulative and not designated by program. Problematic for students pursuing multiple programs in same time period. In some instances, the cumulative GPA is 3.0 even though one of the program's GPA is less than 3.0. A GPA of 3.0 is required to graduate from a graduate program.
- ii. Review of policy language; discussion to continue at future meetings.

Certificate language: In order to be awarded the certificate, a student must have a minimum graduate GPA of 3.0 in the set of courses required for the certificate.

**Good Standing:** A student must remain in good standing during the entire enrollment in graduate studies at the University. Good standing includes maintaining a **minimum 3.0 cumulative program graduate GPA**, satisfying any program-specific requirements for good standing, and making satisfactory progress to degree. Students who fail to meet this requirement will either be dismissed from graduate studies or placed on academic probation by the Graduate School.

### b. Full-time Equivalency

- i. 1-credit hour per semester after program requirements met. Currently .90 section in a couple of courses designates full-time equivalency and may only be used once. Graduate assistants need to stay continuously registered for nine hours each spring and fall semester. Leads to extra hours for some students, especially those completing a thesis or dissertation.
- ii. Up to 8 semesters (not beyond 6 years/8years of time limitation.)
- iii. Possible policy presented; discussion to continue at future meetings.

If a student has completed the maximum requirement of thesis/dissertation hours for the program, but more time is needed, a student may register for 1 credit of thesis or dissertation, if engaged, at a level equivalent to full-time study. You may enroll up to eight (8) semesters of 1 credit thesis/dissertation at full-time equivalency. If longer time is needed, a student may continue to enroll in 1 hour of thesis/dissertation, but will be reported as part-time status, which has financial aid implications, such as loan repayment.

### c. New Start

- i. Current policy language reviewed. Discussion is ongoing. Prior courses and grades will remain on transcript. Current policy does not allow student to return to same degree program.

Students who leave an Illinois State graduate degree program and return to Illinois State ~~to pursue a different graduate degree~~ may begin the ~~new~~ **may begin the same or new** degree program with a new graduate GPA calculated from the point of their readmission to the Graduate School as long as (1) the student is admissible to the new graduate program at Illinois State and meets all the criteria established by the Graduate School; (2) the student has not enrolled at Illinois State University for a period of at least three years; and (3) the New Start provision is approved by the new department or school at the time of readmission.

~~Graduate courses taken prior to being readmitted~~ Students may transfer up to 9 credit hours from another university or previous ISU coursework if they meet the requirements outlined on the Transfer of Credit form. ~~to the Graduate School will not apply or count for the new degree.~~ Students may exercise the "New Start" option only once and must follow the re-entry catalog. Such students will have "New Start" indicated on their transcript.

## New Business

- a. Undergraduates taking Graduate Coursework
  - i. New electronic form created by Registrar's Office used by undergraduate students taking graduate course(s) for graduate credit. Possible new policy language presented regarding this procedure; initial discussion started, will be continued at future meetings.

~~Undergraduates can take graduate courses for graduate credit if they (1) are in their final semester, their junior or senior year, and (2) have a cumulative GPA of a 2.8 or higher, no more than twelve hours of undergraduate coursework to complete, and (3) have been admitted conditionally into a graduate degree program at Illinois State.~~ Total registration cannot exceed fifteen hours in that semester. ~~Students must graduate at the end of that academic term to receive graduate credit for the courses taken. An exception is made when students must schedule professional practice/internship/student teaching requirements during their final semester. In such cases, qualified students may register for graduate courses during the academic term preceding the semester in which the professional practice/internship/student teaching requirements are met.~~ Graduate course work will not be calculated in the undergraduate GPA and the transcript will indicate that 0 hours were earned. There is no guarantee that graduate courses taken will be accepted by another University as transfer credit.

All coursework taken for graduate credit must be approved by the department or school and the Graduate School BEFORE students register. A form titled, "Approval for Graduate Credit for Senior Admitted to a Graduate Major" "Undergraduate taking Graduate Credit" is available electronically in My.IllinoisState to be completed for approval.

Up to 12 hours of coursework will count toward an ISU graduate degree program only and has a limit of 6 years to be used. ~~if a student qualifies under the above criteria.~~ Coursework taken for graduate credit cannot count toward a bachelor's degree except under the provisions of integrated bachelor's/master's degree and accelerated master's degree programs. This opportunity is also extended to ~~last semester seniors of~~ other universities who find it possible to take graduate work at this University while completing requirements for the bachelor's degree on their own campuses. Interested students should write to the Graduate School for further information. Such graduate courses cannot be used in meeting bachelor's degree requirements on their own campuses.

## Resources to Share

- a. <https://adobetextbook.myportfolio.com/>
- b. <https://docs.illinoisstate.edu/service-catalog/a-z-catalog>

## Adjournment

Emily Jones moved to adjourn the meeting. Nweze Nnakwe seconded.

## **GRADUATE CURRICULUM COMMITTEE REPORT**

Submitted to the Graduate Council October 21, 2020. For complete curriculum proposal information please see the [University's Curriculum Proposal site](#).

### **FOR INFORMATION**

#### **New Courses**

**ART 418 Topics in Painting**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=929>

**ECO 420 Industrial Organization**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2079>

**ECO 422 Competition and Managerial Strategies**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2181>

**ECO 424 Economics of Human Resources**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2183>

**ECO 434 Economics of Regulation and Antitrust**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2165>

**ECO 443 Games and Strategy**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=214>

**ECO 455 Health Economics & Policy**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2182>

**FCS 411 Community Nutrition**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2179>

**FCS 413 Nutrition and Metabolism**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2179>

**FCS 414 Early Childhood Nutrition Education**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2178>

**FCS 416 Food Science**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2167>

**FCS 418 Food Service Management**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2177>

**FCS 419 Quantity Foods**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2169>

**FCS 423 Advanced Textiles**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2198>

**FCS 435 Family Life Education Methods**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2226>

**FCS 436 Value of Play in Human Development**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2219>

**FCS 437 Restaurant Operations**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2168>

**FCS 441 Materials and Finishes in Interior Design**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2133>

**FCS 463 Bereavement, Grief, and Loss**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2218>

**FCS 464 Helping and Communication Skills for FCS Professions**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2222>

**FCS 471 Advanced Merchandising**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2209>

**FCS 478 Medical Nutrition Therapy**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2166>

**FCS 490 Organization and Administration of Early Childhood Programs**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2133>

**FCS 492 Advanced Child Development Applications**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2220>

**FCS 495 Sexuality and Family Life**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2227>

**FCS 496 Couple Relationships**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2228>

**IT 433 Applied Data Mining**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2184>

**NUR 420 Psychopharmacology**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=672>

**NUR 421 Psychotherapeutics for Advanced Psychiatric Mental Health Nursing**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=788>

**NUR 422 Advanced Psychiatric Mental Health Nursing Practice I**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=789>

**NUR 422A01 Advanced Psychiatric Mental Health Nursing Practice I Clinicals**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2095>

**NUR 423 Advanced Psychiatric Mental Health Nursing Practice II**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=790>

**NUR 423A01 Advanced Psychiatric Mental Health Nursing Practice II Clinicals**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2230>

**NUR 424 Advanced Psychiatric Mental Health Nursing Practice III**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=791>

**NUR 424A01 Advanced Psychiatric Mental Health Nursing Practice III Clinicals**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2229>

## Editorial Revisions to Courses

### **ECO 425 Advanced Labor Economics**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=1705>

### **ECO 435 Public Utility Economics**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=1706>

### **MUS 465 Opera Practicum**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=1792>

### **MUS 486 Women's Choir**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=1799>

## Editorial Revision to Program

*Degree:*

- HIS

### **Master's Degree in History Program**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=1801>

## Revised Program

*Sequence:*

- FCS

### **Family and Consumer Sciences Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=192>

## New Programs

*Sequences:*

- FCS

### **Human Development and Family Science Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewProgramView.aspx?ID=141>

- FCS

### **Child Life Graduate Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewProgramView.aspx?ID=143>

*Certificate:*

- NUR

### **Psychiatric Mental Health NP Post-Master's Certificate**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewProgramView.aspx?ID=107>