

**GRADUATE COUNCIL MINUTES**  
**Tuesday, November 12, 2019, 9:00 a.m., Stevenson 401**

**Call to Order**

The meeting was called to order at 9:00 by Noelle Selkow, Interim Director of Graduate Studies.

**MEMBERS PRESENT**

Membership/Student

Development Committee: Connie DeVeer, Sonia Kline, Nweze Nnakwe, Georgia Tsouvala

Curriculum Committee: Kim Astroth, Art Martinez, Rick Nagorski, John Rugutt, Justin Stanek

Research Committee: Dawn McBride, Ui-Jeen Yu

Graduate Student: Heather O'Leary

**MEMBERS ABSENT**

Membership/Student

Development Committee: Matt Nelson, Carla Pohl,

Curriculum Committee: Kristin Carlson

Research Committee: Emily Jones, Cherrill Stockmann

Graduate Student: Zachary Taylor

Also present: Rachel Caracci, Associate Director of Graduate Studies; Dana Davidson; and Kim Shennett from the Graduate School

**Approval of Minutes**

Connie DeVeer moved to approve the minutes of October 29, 2019. Nweze Nnakwe seconded. All approved.

**Administrative report**

- a. Tuition waiver allocation
  - i. Total amount of Allocation has not changed. Distributed to the colleges this week. Associate Deans will determine allocations to individual departments/schools.
  
- b. Merit Fellowships
  - i. Graduate Coordinators were notified on Nov. 12<sup>th</sup> of awards in their programs.
  
- c. Admissions data
  - i. Graduate applications up 44% for fall and 25% for spring. No fall comparison to admits due to no admissions at this time last year.

- d. Graduate Education Task Force
  - i. Meeting scheduled before Thanksgiving break. Noelle giving presentation at faculty caucus meeting.

### **Committee reports**

- a. Membership/Student Development
  - i. The Council approved Graduate Faculty Nominations, were approved by the Provost.
- b. Curriculum
  - i. Report submitted, Council accepted it.
- c. Research
  - i. The University Research Council evaluated the Fisher Thesis Competition nominations. All ISU researcher awards will be presented at the April 2, 2020 awards event. The Fisher Thesis Competition winners are:
    - Overall University Winner:**  
Olga Kostyrko – Wonsook Kim College of Fine Arts, Wonsook Kim School of Art: *“Construction of Reality: Symbolic and Social Practice of Michael Kurzweilly’s Slubfurt and Nowa Amerika”*
    - University Co-Runner-Up:**  
Yao Shi – College of Applied Sciences and Technology, Department of Technology: *“A Big Data and Sensor Network for Construction Material Testing”*  
  
Joseph Neale – College of Arts and Sciences, School of Biological Sciences: *“When Does Less Equal More? Assessing the Mechanisms Driving Compensatory Morality and the Hydra Effect”*
    - College Winners:**  
Kate Brunk – College of Arts and Sciences, Department of Politics & Government: *Beyond the Sentimental Cliché: How Local Communities Impact Residents and Shape Public Opinion*  
  
Alyssa M. Hernandez – College of Arts and Sciences, School of Communication: *“They Are Supposed to Be There for Me”: Using Thematic Analysis to Understand Sexual Assault Disclosures in Hispanic Families*
- d. GSAC/GSA
  - i. No report

## Old business

### a. Embargo Policy

- i. Revisit of discussion from last year. Currently no written policy. Often issues arise for students to publish thesis/dissertation. Discussion took place. After discussion, Georgia Tsouvala moved to approve, Rick Nagorski seconded the motion. All approved. The new policy follows:

### **ISU Embargo Policy**

As a public institution, ISU is committed to public access to all graduate theses/dissertations which reflect the knowledge created through students' scholarly research and creative activities. The Graduate School requires submission of theses/dissertations to ProQuest/UMI ETD and strongly encourages submission to ISUReD. However, ISU is also committed to students' rights as authors, allowing students to delay access to their theses/dissertations as needed. When an exception to the immediate release of a thesis or dissertation is necessary, an embargo provides a temporary, delayed public release of the work. Embargoes of 6 months, 1 year, or 2 years are available without Graduate School review. When an embargo is granted, the title, abstract, author and program information will be accessible during the restriction period. The embargo periods for ProQuest and ISUReD should be identical lengths of time.

While embargoes are not intended to be permanent, renewals of the original embargo may be considered by the Graduate School. Embargoes longer than 2 years are atypical and require review by the Director of the Graduate School and the Milner Library Copyright Officer. Renewals of embargoes should be submitted to the Graduate School within 1 month of the expiration of the current embargo. Embargos extended beyond 2 years are rarely granted and only done so in extremely compelling situations.

An embargo past 2 years may be considered for the following reasons:

- Patentable rights are contained in the work and disclosure may be detrimental to the rights or interests of the author. The ISU Intellectual Property & Export Control Officer should be contacted by the committee chair as part of the embargo request.
- To protect the copyright potential of creative works such as first serial or book rights, a documentary, music score, artwork, etc.
- There is a need to prevent disclosure of government information about persons, institutions, technologies, etc. that is contained in the work.
- An academic or commercial press has expressed interest in acquiring the rights to publish the work as a book.

- The work contains content that has already been submitted to a peer-reviewed journal that may require an embargo. Check publishers' policies before submitting the thesis/dissertation.
- The work is based on data generated through research that will support other publications from people within the same research team (i.e. advisor). As a result, it may be necessary to refrain from releasing that data while other publications are prepared. An additional 2 years may be requested in this situation.
- Making the research publicly available might endanger research subjects or the author.
- Research and/or data is subject to review by sponsor or grantor prior to publication
- Research falling within policy [4.1.13 Classified Research](#)

The request to embargo must be approved by the student's committee chair and submitted to the Graduate School no later than the outcome of defense deadline. An embargo is requested by completing the Embargo Request portion on the 2nd page of the [Outcome of Defense Form](#).

### **New business**

- a. Up to 40% master's level course work toward Ph.D. program
  - i. Council discussed the sharing of 40% of credit hours from a master's degree program to a Ph.D. degree program. What are other universities doing? How many programs onboard? Who evaluates the courses to be shared? Additional discussion to take place with doctoral program coordinators before additional discussion of a policy.

### **Adjournment**

#### **GRADUATE CURRICULUM COMMITTEE REPORT**

Submitted to the Graduate Council November 12, 2019. For complete curriculum proposal information please see the University's Curriculum Proposal site: [registrar.ilstu.edu/curriculumforms/](http://registrar.ilstu.edu/curriculumforms/)

### **FOR INFORMATION**

#### **New Courses**

##### **ACC 473 Integrated Business Processes in an Enterprise System**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=673>

##### **AGR 464 Advanced Agronomy**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=734>

**GEO 426 Environmental Justice**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=737>

**TEC 433 Contemporary Issues in Project Management**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=739>

**TCH 536 Conceptual Understanding of Educational Research**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=604>

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