

Graduate Coordinator's Meeting  
March 28, 2007 Wednesday  
7:30 a.m. Old Main Room

**AGENDA**

**Upcoming Events**

**March 30<sup>th</sup> (Friday)**

**April 20<sup>th</sup> (Friday)**

**Graduate and Undergraduate Research Symposia**

Mark your calendar (and your department calendar) for the Graduate (March 30) and Undergraduate (April 20) Research Symposia. Please volunteer and encourage other members of your department or school to sign up. Volunteer online at the symposium website: [www.grad.ilstu.edu/symposium](http://www.grad.ilstu.edu/symposium)

**May 3<sup>rd</sup> (Thursday)**

**Sandra Little Groves retirement reception**

Thursday, May 3, 2:30-4:30, Old Main Room, Bone Student Center

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**Changes in GRE**

The GRE will be changing to a new format this coming fall, with a new scoring system. View complete information at:

<http://www.ets.org/portal/site/ets/menuitem.c988ba0e5dd572bada20bc47c3921509/?vgnextoid=6793>

**Information on Program Review**

Copies of Program Review instructions and recommendations on preparing for program review will be included in the New Graduate Coordinator Orientation next fall. These materials will also be posted on line.

**Meeting time/days for next academic year.**

Thank you for the responses to the poll. They are being collated and reviewed. There will be an email announcement soon with the meeting times, dates and room for next year.

**University of Illinois Global Campus Update**

At last week's meeting the U of I Board of Trustees voted to move forward with the proposed online degree program by hiring an executive director. A final vote on funding is slated for their May meeting, and at this point it looks like they will be admitting their first students for January 2008. While there is no official word on which graduate programs will be offered, news stories suggest an initial focus on business (MBA), education (leadership, early childhood, curriculum and instruction) and nursing.

**Records**

The University is preparing a records inventory and retention/disposal plan to come into compliance with the state Records Act. Department chairs/school directors and lead staff members have been briefed and may be asking you about any official records stored in your office. All members of the University administration, faculty and staff are reminded not to not dispose of any records until the University's retention and disposal plan has been approved by the state.

**Graduate Assistantships**

No word yet on budgets for tuition waivers or possible allocations to help fund the required stipend increases.

Admissions Office has put a note in the online admission application instructions that for those wishing to apply for a graduate assistantship in addition to the admission application, a second GA application is needed and Human Resources has rephrased their instructions.

We have not received any new questions or comments on the Online GA applications, but Melanie Schaafsma is here and available for questions.

**Thanks**

Thanks to all coordinator for your work this year, and special thanks to those of you who will be finishing your terms this spring. Please keep us posted on changes in coordinators. If someone will be beginning over the summer we would be glad to schedule an individual orientation meeting at their convenience instead of waiting until fall.